

CSIS 8th Corporate Service Providers (CSPs) Conference 2023

Tuesday, 11th July 2023

9.00 am to 6.00 pm

The Grand Ballroom

The Ritz Carlton, Millenia Singapore

7 Raffles Avenue, Singapore 039799

ADMINISTRATIVE DETAILS

CONFERENCE FEE

\$486.00 INCLUSIVE OF 8% GST / PER PAX

PAYMENT DETAILS

FULL PAYMENT is required for confirmation of registration.

1) Payment Via Interbank Transfer

CSIS Bank Account Details: DBS 011-012-015-6

Please indicate the participant’s Full Name in the “Comments to Recipient” or “Initial” section for easier payment tracking.

2) Payment Via PayNow (UEN)

Recipient Type:	Unique Entity Number (UEN)
UEN:	S61SS0136JAC1
Entity Name:	CHART SECRETARIES INST OF SPORE-AC1

Please indicate the participant’s Full Name in the “Comments to Recipient” or “Initial” section for easier payment tracking.

CERTIFICATE OF ATTENDANCE AND CPE POINTS

Participants will be presented with a Certificate of Attendance upon full participation of the conference.

This conference awards 7 CPE hours.

REGISTRATION

- Time: Registration Begins: 8.00am, Start Time: 9.00am and End Time 6.00pm
- Tea Break and Lunch: Two tea breaks and one lunch will be included.
- The food served at the conference is not Halal-Certified, but there will be no pork, no lard and no alcohol.
- Closing Date for Registration: Wednesday, 5 July 2023, 12.00pm, or when seats are filled up.

Chartered Secretaries Institute of Singapore (CSIS)

149 Rochor Road, #04-05 Fu Lu Shou Complex, Singapore 188425

Tel No: 6334 4302 | Fax No: 6334 4669 | Website: www.csis.org.sg

TERMS & CONDITIONS

- FULL PAYMENT is required for confirmation of registration.
- No refunds will be made if the participant cancels the registration or fails to attend the conference.
- Payment is strictly via PayNow or interbank transfer.

REPLACEMENT

- If the original registered participant is unable to attend the conference, replacement of participant is allowed.
- Please email to events@csis.org.sg by Wednesday, 5 July 2023, 12.00pm, for replacement of participants. Replacements are not allowed after Wednesday, 5 July 2023, 12 noon.
- An administrative fee of \$54.00 (inclusive of 8% GST) is applicable for any changes of Tax Invoice and/or Official Receipt due to replacement of participant.

WITHDRAWAL

- There will be NO REFUND for withdrawal of participation after successful submission of Registration Form.
- The participant(s) (personal registration) or the endorsing organisation (company sponsored) will be liable to pay the full conference fee to CSIS.

CANCELLATION

- CSIS reserves the right to change the date, time, and venue or cancel the conference owing to unforeseen circumstances.
- There will be an administrative fee of \$54.00 (inclusive of 8% GST) for the revision of any billing details on the Tax Invoice or Official Receipt.
- Admittance will not be permitted unless payment is received before the conference.